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MEMORANDUM OF CONVERSATION OF MEETING HELD 12 FEBRUARY 1952

SUBJECT: OCD Coordination Problems

1. I had a very useful meeting today with [ ] Deputy Assistant Director for Collection and Dissemination, and his Division Chiefs to make sure that we were entirely clear with regard to any commitments which OIC had made to OCD on coordinating problems since Bob left in a hurry. The following summarizes our discussion:

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a. OCD would like to have a branch library set up in FID which would strengthen the Central Library facility and at the same time assist FID. OCD is going to come up with a proposal that can then be sent to FID for comment.

b. OCD has been discussing problems incident to the operation of the Biographic Register with the consumers within CIA. The object of these meetings has been to get greater clarity with respect to real needs of the consumers in order that the Biographic Register can serve them better.

c. The question of centralization among the agencies of Biographic Register facilities. There has been some wood shedding on this subject between OCD and OIC as well as with the State Department. At the moment a paper is in preparation in OCD on this question and the views of the State Department have been premised.

d. Scientific Biographic Register. It is in this area of biography where the role of OCD in the community is most generally recognized. It was agreed in the meeting that the initiative in the formulation of an instruction which the State Department might send to the Foreign Service for the improvement of scientific biographic collection rested in OCD.

e. Industrial Register. No problems raised.

f. Graphic Register. There is a need for Division Chiefs in the production offices to understand the graphic facility. I proposed that the Division Chief for graphics might manage to have lunch with each of the others and afterward to show them his shop.

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g. Budget Statistics. It was pointed out that in the last budget presentation the Budget Office asked for statistics different from those OCD had presented. The Budget Office was requested to indicate the kind of statistics which OCD ought to prepare for the upcoming budget but in the course of five months there had been no reaction from Budget. I suggested that [ ] discuss this with Saunders at this time if there was to be any possible chance of compiling useful statistics by budget time.

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h. I called attention to the question that had been raised in G-2 with me some time ago (which I had passed on to OCD) regarding the need for G-2 to receive, as in fact it does, 25,000 (15 copies) CIA documents over a five months' period. G-2 selected only 167 of these reports for file. I raised the question whether proper screening in this Agency could not relieve the pressure of the paper flood moving to other agencies. I pointed out that in the case of OO/C out of the 1500 reports per month only a minor part were military. The major portion being economic, scientific, and political in that order of quantity. Morreu indicated that this is probably a two way street and he would look into the matter.

2. Since [ ] took over as Deputy in OCD there has been a great improvement in the attitude in OCD toward its responsibility toward the rest of the offices in the Agency and the other agencies. This new attitude is one of aggressively seeking advice from the offices who use OCD and at the same time raising questions regarding the need or practicality of certain demands. A lot more can be done in this regard however.

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